



Société Belge des Physiciens d'Hôpitaux – Belgische Vereniging van Ziekenhuisfysici

Report General Assembly 03/02/2017

Participants:

Board members: Vanhoutte, Buls, Lichtherte, Michel, Vandecasteele, Gulyban

Attending people:

Bacher, Baete, Bakelandt, Baltieri, Beels, Bidja'a, Binst, Bogaert, Bosmans, Bossuyt, Boussaer, Cavus, Clermont, Coevoet, Crijns, De Brabandere, De Buck, De Crop, De Jans, de Jonge, De Maeseneire, De Rouck, De Schepper, Del Re, Delor, Deman, Depuydt T, Druart, Dumont, Eloot, Greffe, Hermand, Immesoete, Jacobs, Lemmens, Leysen, Linthout, Lopez, Lubaki, Malchair, Merlo, Messens, Nens, Nulens, Pittomvils, Poels, Rijnders, Sergent, Sprangers, Stembert, Tomsej, Van Dyck H, Vandendriessche, Verhenne, Verschuerer, Vinckier, Weber, Zanca.

Procurations: Infantino (to Bidja'a), Hoornaert (to Merlo), Vanneste (to Delor), de Patoul (to Delor)

Points discussed:

- 1) Welcome from our president, Frederik Vanhoutte.
2018 is a big year for us: Change of activity, Accelerating with FANC for BSS / Staffing
- 2) Not enough member (quorum needed of 2/3rd members) to vote on the status change (explained last year), need to call an extraordinary GA, however that can only be at least 2 weeks apart from the original GA
- 3) Membership
 - a. New members:
 - i. 6 new effective members:

FirstName	LastName	Facility	Field	Reference 1	Reference 2
De Kerf	Geert	GZA	RT	Frank Van den Heuvel	Bob Schaeken
Delmoitie	Eric	Saint Jean	RT	Michel Van Dycke	Ronnie Van Aelst
Evrard	Marie	Chirec	RT	Soufian Audia	Michel Van Dycke
Koshariuk	Olga	Bordet	RT	Stefaan Vynckier	Antoine Delor
Malfroy	Bram	Az Sint Lucas	RT	Jan Vandecasteele	Nathalie Deman
Rodriguez	Diana	Bordet	RT	Stephane Simon	Christophe Vandekerkhove

- ii. Corresponding members/ students members

Corresponding members

Firstname	Lastname	Site	Domain
Fernandes	Patricia	Bordet	Dosimétriste

Students

Firstname	Lastname	Site	Domain
Nys	Jarrick	KU Leuven	
Vancoillie	Liesbeth	KU Leuven	
Vancoetsem	Henneleen	KU Leuven	

- b. Due to our communication problems in 2016, the Board decided that the Membership is free for 2017 if you paid 2016. (If someone already paid, this will count for 2018 or amount can be requested for refund)
- c. Last year's vote became effective: 31st March deadline for paying the membership fee. Delayed payment results in no membership fee for next year's BHPA symposium
- d. Website is open at the moment, will be limited to the members (ie who paid their 2016 or 2017 membership fee!!)
- e. Administrative FTE 0.1 support should be explored to improve the organization.

4) Financial report (see slides):

- a. Accounts in good shape (~1900 EUR debit / ~18.000 EUR Credit)
- b. Bank account (~44.000 EUR / ~99.000 spare / normal account)
- c. Expenses ~ 22.000 (website)
- d. BHPA 2016 symposium balance was ~0 EUR

Debit 2016	
Working Board	€ 124.63
Memberships (NCS, EFOMP, IOMP)	€ 1,042.50
Costs for audits	€ 179.47
Transfers to Symposium	€ 422.96
Account costs	€ 42.24
Various	€ 40.00
Total Expenses	€ 1,851.80

Crebit 2016	
Memberships	€ 6,340.00
Sponsors	€ 12,250.00
Rentings	€ 300.00
Audits	€ 800.00
Symposium	€ -
Interests	€ -
Total Incomes	€ 19,690.00
Balance	€ 17,838.20

Bank Account on 31/12/2016:

- Carnet de dépôt/ Spaarrekening : 43787.63 EUR
- Zichtrekening/Compte courant : 95653.86 EUR
- Symposium : 44392.88 EUR
- Total/ Totaal : 183834.37 EUR

Budget 20 17 – Debit:

Working Board	€ 500.00
Memberships (NCS, EFOMP, IOMP)	€ 1,300.00
Insurances	€ 900.00
Subscription (VSDC)	€ 100.00
Material (purchase phantom)	€ 2,000.00
Working Groups (NCS, EFOMP)	€ 1,000.00
Education	€ 500.00
Symposium	€ 5,000.00
Account Costs	€ 50.00
Audits	€ 250.00
Web	€ 11,000.00
Total Estimated Expenses	€ 22,600.00

Budget for 2017 – Credit:

Memberships	€ 7,000.00
Main Sponsors	€ 9,000.00
Simple Sponsors	€ 1,500.00
Rentings	€ 400.00
Working groups	€ 3,000.00
Education	€ 250.00
Symposium	€ 10,000.00
Interests	€ 60.00
Total Estimated Incomes	€ 31,210.00
Balance	€ 3,010.00

Symposium 2016:

Revenus :	IN
Technical exhibition booths (sponsoring inclus) :	38650
Inscriptions participants :	22000
Inscriptions dîner :	10200
	70850
Dépenses :	OUT
Remboursement sponsoring :	29125
Location Installations :	9014,5
Social Event :	8780
Catering :	21060
Cadeaux + frais orateurs :	2000
Awards :	500
Site Internet :	30
	70509,5
Balance :	340,5

5) Workgroup reports:

a. Delegation (F. Sergent):

- i. Framework (MPE → MPA) (2015-2016)
 1. legal framework limiting the delegation
 2. Before delegation clear definition MPE task/responsibility
 3. Staffing guidelines
 4. Registration of CME for MPAs
- ii. New BSS (by FANC/AFCN) has an impact on the mentioned part
- iii. Transition to professional workgroup (on short notice), feedback were given also for three domains (RX,NM,RT) to find common ground (for the Royal decree discussion FANC)
 1. Education
 2. Recognition
 3. Task and responsibilities
 4. Staffing levels

5. Clear framework for the Delegation
- iv. [FVH] Feedback on Royal Decree was given (head of physics + workgroup members were involved) – Please ask your head if you want to read
- b. NM (P. Merlo):
 - i. Active participation of various tasks
 - ii. Low-dose CT in NM
 - iii. QC (well counter)
 - iv. Contribution to Royal decree to comment to FANC
- c. RX (H. Bosmans):
 - i. Protocols for testing systems (Angiocardiatic system, CBCT) WP, first draft of the recommendation expected Summer
 - ii. CME last year: January and September
 - iii. CME this year : 6th May and December
 - iv. Contribution to Royal decree to comment to FANC
- d. RT-24:
 - i. First meeting was in December: mainly to discuss/comment on Royal decree (FANC)
 - ii. FANC proposed staffing level (RP 174)
 - iii. Inspection campaign for RT 2015-2016
 1. Strong recommendation to make formalize commissioning (e.g. technique, signed by head of department as well)
 - iv. CE for RT this year probably: Adaptive/Automated planning, while Protontherapy might follow next year
 - v. ABRO-BVRO Task Force on staff (Nadine , Jan)
 1. Outdated levels (1991 / 2005) other adaptation can be addressed (Nomenclature, Revision of BSS, ESTRO-HERO)
 2. General revision asked by the Minister (not only RT and MPE)
 3. First meeting (Nov 2016):
 - a. Estimation of required MPE (based on RP 174) – RTTs needs to come up with their numbers)
 4. Second meeting (Dec 2016):
 - a. Medical imagers can work legally probably at RT from July 2017 probably
 - b. Minimal / optimal staffing level with careful evaluation of current situation (e.g. satellites)
 - c. 14 file were completed and provided, further reply are expected
 - d. [FVH comment:] Current situation: Several centers already report on overhours needed to maintain clinical routine not even to commit to further techniques/commissioning
 - e. [GP comment:] Number of medical physicist are not increasing as it was 15-20 years ago
 - f. Next RT-24 meeting is expected in May 2017
- e. NCS report (Alex):
 - i. Various NCS reports are in preparation (slice), majority of them with Belgian contribution
 - ii. Active members / contributors are expected:
 1. Stereotactic SBRT
 - iii. See website
 - iv. New NCS groups:
 1. FFF and QA
 2. Dosimetry for PET/CT, Finger dosimetry
 - v. 27th October 2017, Amsterdam

- 6) EFOMP:
 - a. BPHA council (Hilde Bosmans)
 - b. European Matters (Klaus)
 - c. Compliance with EFOMP Policies (BHPA is well respecting these)
- 7) Future BHPA symposium
 - a. 2018: GHdC (Grand Hôpital de Charleroi)
 - b. 2019: Aalst + Roeselare
 - c. 2020: Jolimont + Tivoli
 - d. 2021: UZ Leuven
 - e. 2022: Baudour

 - f. Invitation with BVS-ABR in 2018
 - g. Further symposium organization help/guideline etc. will be further used
- 8) Proposal:
 - a. Scientific committee as possible continuity to take an active platform
 - b. Active feedback from users to initiate project are required
 - c. Communication is difficult / need ways to make this happen (Future development on Facebook or LinkedIn?) – The Board is not all.
 - d. Exploring the possibility to make general practice sharing easier (e.g. local investigation which does not turn into a full publication, but might be useful for members)
- 9) Board members:
 - a. Renewal for 4 members were agreed (Nico Buls, Sébastien Lichtherte, Odile Michel and Jan Vandecasteele)
 - b. No other
 - c. Help is needed and No need to be boardmember to help BHPA.

No specific questions by the audience.